

CALL FOR FINANCIAL CONTROL AND ADVISORY COMMITTEE

GENERAL 26 - 29 MAY
KARLSRUHE **ASSEMBLY**

Deadline for application: April 28th, 2022 23:59 CET (4 weeks before the General Assembly)

The Financial Control and Advisory Committee (FCAC) is responsible for overseeing and internal control of the FYEG finances and providing recommendations to FYEG Treasurer and Secretary General regarding the financial management and financial orientations of FYEG.

The FCAC consists of four members, its members must not be members of the EC nor financially depending on FYEG.

FCAC meets in Brussels once or twice a year to check the FYEG finances. Their mandate is two years.

The current FCC members are Sopho Mchedlishvili (elected in 2021 - her term continues until 2023), Jean Michel Muhire (elected in 2021 - his term continues until 2023) and Tornike Kusiani (elected in 2021, his term ends in 2023). We are therefore looking for one candidate to fill in one seat in the Financial Control and Advisory Committee. This candidate should identify as woman (cis and trans) and/or trans and/or genderqueer according to our Internal Rules and Procedures.

Requirements

The FCAC tasks include:

- At least one meeting per year, dedicated to checking FYEG's finances. The FCAC should also verify the adequacy of the expenses and the congruence of the expenses with the resolutions taken by the EC and the general assembly.
- A written report must be submitted, thereby providing an internal audit.
- The presentation of this yearly report to the delegates at the GA.
- Providing recommendations to FYEG Treasurer and Secretary General regarding the financial management and the financial orientations of FYEG.

Profile of a candidate:

- Experience with NGO finances.

- A working knowledge of English language (written and oral) is necessary.
- No financial or professional state of dependence towards FYEG.
- Knowledge of FYEG and understanding of its financial situation.
- Experience with EU funding, financial administration and/or financial management and Belgian legislation is a big advantage.
- Experience in fundraising is a big advantage

These positions are voluntary, so please note that the positions are unpaid. But presence at the FCAC meeting will be fully reimbursed.

General Assembly

The FCAC candidates are not expected to attend the General Assembly. If you wish to attend please note that FYEG will not reimburse your travel costs and you will have to pay the participation fee that covers the accommodation and food.

APPLICATIONS

Applications should contain a CV and a motivation letter, explaining how you fit the profile above. Applications should be sent to office@fyeg.org.

Please bear in mind that your CV and your motivation letter will be publicly available on FYEG website, to all MOs and delegates at the GA.

FYEG implements the European Union's General Data Protection Regulation (GDPR). Part of the data you will provide (except your ID card and proof of residence) will be publicly accessible on our website.

If elected, your data will remain accessible on FYEG website at the latest until 1 year after the end of your mandate. If not elected, the data will be deleted up to three months after the end of the GA.

For more information about FYEG's privacy policy, please visit <http://www.fyeg.org/privacy>

Questions related to the positions can be sent to the Treasurer, Gülce (gulce@fyeg.org).

