



FEDERATION OF YOUNG
EUROPEAN GREENS

GENERAL 27-29 AUG

2020 ASSEMBLY

BRUSSELS, BE / ONLINE

CALL FOR SPOKESPERSONS, TREASURER AND MEMBERS OF THE EXECUTIVE COMMITTEE

Deadline for application - Wednesday 29 July 2020, 23:59 CET (4 weeks before the GA)

The Executive Committee is the second highest decision-making body of FYEG after the General Assembly and is responsible for running the organization between General Assemblies, including its political and communication activities as well as representing FYEG externally.

The Executive Committee of FYEG is composed of 8 members, including two co-Spokespersons, one Treasurer and five Board Members. At least half of them must be people who self-identify as woman, trans or genderqueer.

Being a member of the Executive Committee is demanding and time consuming role, but it is also extremely rewarding with much cross Europe-traveling, a multicultural working environment, possibility to decide on FYEG's development and being at the center of a pan European project. We are looking for people who believe in the green principles and are willing to voluntarily dedicate to this mission an average of 20 hours a week during the coming year.

The mandate of the Executive Committee Members will last until the next General Assembly, planned to take place in Spring 2021.

A year in the Executive Committee of FYEG would offer you:

- The opportunity to work for a dynamic, youth-powered, and growing European political youth organisation.
- A year in which you will get familiar with European level (youth) policy and the field of European Youth NGOs.
- Space to work within the Green family on international, European, and national contexts
- A chance to improve your professional, political, and activist skills and enhance them with hands on experience.
- A possibility to work on a project basis in multicultural and international teams and through this develop your team-work and leadership skills.
- A lot of hard work and a lot of fun.
- A year you'll never forget.

RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE MEMBERS

The Executive Committee of FYEG is composed of 8 members (two co-Spokespersons, one Treasurer and five Board Members) of which at least half of them self-identify as woman, trans or genderqueer.

Co-Spokespersons

The Co-spokespersons coordinate the Executive Committee and represent FYEG to the public. This includes working with media and social media, producing political statements and representing FYEG towards the European Green Party and other organisations. You should have very good communication skills and experience with media. You should also be willing to take extra responsibility for the overall work of the Executive Committee and be a good organizer and team leader with vast experience in teamwork. If you have questions about this role you can contact the current spokespersons: Mina (mina@fyeg.org) and Antoine (antoine@fyeg.org).

Treasurer

The Treasurer is responsible for the yearly budget of FYEG. You should either have experience in the financial management of an organisation or be willing to learn. You should have a feeling for what kind of costs a board and an organisation can have. You should set goals and priorities for where to put the money and give regular updates to the EC on finances. You also have the responsibility for fundraising. The treasurer works closely together with the Secretary General and the Office, which ensures the daily financial management of the organisation. This position is therefore advisable for a person who is based in or can frequently visit Brussels. The treasurer is also a regular EC member and is therefore also expected to take some of the

tasks described below. If you have any questions about this role you can contact the current treasurer, Stefanie (stefanie@fyeg.org).

Executive Committee Members

The Executive Committee Members are responsible for making strategic decisions about the organisation during their mandate and between General Assemblies. The main tasks are divided at the beginning of the mandate among the EC itself. They mainly consist of preparing and running the various activities FYEG conducts throughout the year (such as the summer camp, seminars, training, conferences). It is highly recommended to have experience in managing and running such activities. Other tasks that EC Members must take on are the relations with the Member Organisations, Working Groups support, all the communication tools of the federation including the e-magazine "Ecosprinter", participation in other organisations' activities. The work includes a lot of emailing, Skyping and other work behind your computer as well as a lot of traveling (visiting MOs). As an EC member you also represent the organization to our partners, member organizations, as well as legally for the Belgian state. For questions contact the current EC members Wanja (wanja@fyeg.org), Eleanor (eleanor@fyeg.org), Nils (nils@fyeg.org), Stalo (stalo@fyeg.org) and Mariam (mariam@fyeg.org).

REQUIREMENTS

EC candidates should:

- Not be older than 35 years old.
- Speak and write comfortably English (as a working language).
- Be pro-active and have a sense of initiative.
- Have enough time and thus preferably not cumulate with other mandates.
- Have good organisational skills.
- Have an experience within one of FYEG Member organisations
- Be a good team player.
- Be responsible for the tasks undertaken, especially projects preparation, implementation and follow up in line with the team and the office.
- Be committed to the goals of FYEG and cannot be member of another political party or a movement in contradiction with FYEG's political platform.
- Be prepared to travel: There are approximately eight to ten statutory meetings a year that you need to attend; additionally you most probably will have responsibility for additional projects where you must be present, as well as many possibilities to participate in other international activities.
- have regular Internet access and you should be prepared to do most of the communication online.

Please take into consideration that the work in the EC is time consuming. The EC Meetings mostly take place on weekends from Friday to Sunday (plus travel time). Before you apply for a position, please consider if you have personal resources for continuous and challenging work for a year.

Multiple positions holding

FYEG strives to have non-cumulation of positions.

EC members have to be able to combine their commitments to FYEG with whatever other tasks they may have. Candidates to the EC have to lay open what other mandates and functions they have.

People who self-identity as women or other marginalized gender, as well as other minorities are particularly encouraged to apply.

APPLICATIONS

To apply please send the following documents to office@fyeg.org:

- Filled-in application form (PDF/odt) (the form is available on <https://www.fyeg.org/GA20>)
- A comprehensive motivation letter, explaining how your experiences match the profile, what you think you can contribute to FYEG and your vision on the role of a European political youth organization.
- Outline of what your plans are within the organisation or your vision on FYEG
- Detailed CV
- A copy or scan of your passport/ID AND a copy or scan of a proof of residence (either from your local authorities or a water/electricity/phone bill in your name showing your address).
- A short presentation text (up to 1000 letters) and a picture of yourself for on the website and in the EC candidate brochure.
- A digital image for our website and the EC candidate brochure (at least 900px)
- At least two letters of support, one being from the MO you belong to. (If that is not possible, the MO of which the candidate is from must provide an explanation of their rejection and the possible candidate has the right to provide a letter of justification. Both letters will be sent to all MOs and the GA will decide whether this person is admitted to be candidate or not).

Please bear in mind that your CV, your motivation letter, the MO references and your plans outline will be publicly available on FYEG website, to all MOs and delegates at the GA.

FYEG implements the European Union's General Data Protection Regulation (GDPR). Part of the data you will provide (except your ID card and proof of residence) will be publicly accessible on our website.

If elected, your data will remain accessible on FYEG website at the latest until 1 year after the end of your mandate. If not elected, the data will be deleted up to three months after the end of the GA.

For more information about FYEG's privacy policy, please visit <http://www.fyeg.org/privacy>

GENERAL ASSEMBLY

In case the GA happens in Brussels, EC candidates' travel costs will be reimbursed but they will have to pay the participation fee that covers part of their accommodation and food. The participation fee should not stop anyone from candidating so if you and your organisation find yourself unable to pay this fee please get in contact with the Treasurer (stefanie@fyeg.org) as the latest two weeks before the General Assembly.

In case you are elected you will be asked to stay until Sunday afternoon in order to ensure a smooth handover between former and newly elected EC members.