

# **FYEG 2023 General Assembly Call for Financial Control and Advisory Committee**

The Financial Control and Advisory Committee (FCAC) is responsible for overseeing and the internal control of the FYEG finances and providing recommendations to FYEG's Treasurer and Secretary General regarding the financial management and financial orientations of FYEG.

The FCAC members must not be members of the EC nor financially depending on FYEG.

FCAC meets in Brussels once or twice a year to check the FYEG finances. Their mandate is two years.

The current FCAC members are Miriam Shaw (elected in 2022 – their term end in 2024), Sopho Mchedlishvili (elected in 2021 – her term ends in 2023), Jean Michel Muhire (elected in 2021 – his term ends in 2023) and Tornike Kusiani (elected in 2021, his term ends in 2023).

If the Executive Committee's resolution passes, we will be looking for one candidate to fill in one seat in the Financial Control and Advisory Committee.

## **Requirements**

### **The FCAC tasks include:**

- At least one meeting per year, dedicated to checking FYEG's finances. The FCAC should also verify the adequacy of the expenses and the congruence of the expenses with the resolutions taken by the EC and the general assembly.
- A written report must be submitted, thereby providing an internal audit.
- The presentation of this yearly report to the delegates at the GA.
- Providing recommendations to FYEG Treasurer and Secretary General regarding the financial management and the financial orientations of FYEG.

### **Profile of a candidate:**

- Experience with NGO finances.
- A working knowledge of English language (written and oral) is necessary.
- No financial or professional state of dependence towards FYEG.
- Knowledge of FYEG and understanding of its financial situation.
- Experience with EU funding, financial administration and/or financial management and Belgian legislation is a big advantage.
- Experience in fundraising is a big advantage

These positions are voluntary, so please note that the positions are unpaid. But presence at the FCAC meeting will be fully reimbursed.

## Applications

Applications should contain a CV and a motivation letter, explaining how you fit the profile above. Applications should be uploaded to the [Amendment Tool](#), before the deadline April 13th, 2023 23:59 CET.

Please bear in mind that your CV and your motivation letter will be publicly available on the FYEG website, to all MOs and delegates at the GA.

FYEG implements the European Union's General Data Protection Regulation (GDPR). Part of the data you will provide will be publicly accessible on our website.

If elected, your data will remain accessible on the FYEG website at the latest until 1 year after the end of your mandate. If not elected, the data will be deleted up to three months after the end of the GA.

For more information about FYEG's privacy policy, please visit <http://www.fyeg.org/privacy>

## General Assembly

The FCAC candidates are not expected to attend the General Assembly. If you wish to attend please note that FYEG will not reimburse your travel costs and you will have to pay a participation fee that covers the food and/or accommodation.

Questions related to the positions can be sent to the Treasurer, Marie ([marie.stadtler@fyeg.org](mailto:marie.stadtler@fyeg.org)).